

## Declaring/Changing a Major, Minor, or Applied Minor

### Section A: Policies and Instructions

#### Declaring a Major:

1. Students are required to file a declaration of major at the Registrar's Office no later than the end of their fourth semester.
2. A late fee of \$25.00 will be charged if the petition is submitted after the deadline.
3. A declared major may be changed at any time up to the add/drop deadline of the student's final semester by submitting a new major declaration form.

#### Declaring a Minor:

1. Minors are optional programs, you are not required to have a minor to graduate.
2. The deadline for declaring a minor is the 5th day of classes of the spring semester of the senior year.
3. Students must declare their Major Field of concentration before declaring a minor.

#### Declaring an Applied Minor:

1. Applied minors are optional programs, they are not required for graduation.
2. The deadline for declaring an applied minor is the 5th day of classes of the spring semester of the senior.

Progress towards completion of a major, a minor, and an applied minor will be tracked in DegreeWorks.

Complete Section B below and the relevant program section. Next to each requirement, indicate which semester (e.g. Fall 2023) you have taken or will take that course.

Your form must be signed by the Department/Program and your academic advisor (must be in your field of study for your major).

### Section B: Student Information

Student Name \_\_\_\_\_ ID# \_\_\_\_\_

Email \_\_\_\_\_ Date \_\_\_\_\_

Planned Date of Graduation: May \_\_\_\_\_ December \_\_\_\_\_ Year: \_\_\_\_\_

Select one:

- \_\_\_\_\_ I wish to declare my primary Major
- \_\_\_\_\_ I wish to declare a Minor
- \_\_\_\_\_ I wish to declare a second Major
- \_\_\_\_\_ I wish to declare an Applied Minor
- \_\_\_\_\_ I wish to change my Major

# Spanish and Hispanic Studies

Use this form to declare a major or a minor in [Spanish and Hispanic Studies](#).

Program [Spanish & Hispanic Studies](#)

## Declaration/Change of Major

To earn a Bachelor of Arts in Spanish and Hispanic Studies, you must complete the following courses, in addition to general education requirements:

You will design your courses according to personal interests and goals and in consultation with Spanish and Hispanic studies faculty and your individual major adviser.

Spanish and Hispanic studies majors are required to complete a minimum of 32 hours at the 300-level or above including:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> SPAN 301	Advanced Spanish:Conver & Comp	3	

Three courses at the 400-level, two of these courses must be taken on campus and one must be from the following list:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> SPAN 416	Topics in Cultural Studies	4	
<input type="checkbox"/> SPAN 418	Film, History & Fiction	4	
<input type="checkbox"/> SPAN 425	Blackness in the Americas	4	
<input type="checkbox"/> SPAN 426	Topics in Literature & Text Anal	4	

- A language proficiency examination (generally taken for the first time during the Spring semester of your junior year).
- Complete a semester-long off-campus program in a Spanish-speaking region of the world. (Up to 10 credit hours from an approved off-campus program may be applied to the major).

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> SPAN 488	Senior Seminar	4	

The design of the major may include two courses taken outside of the Department of Spanish and Hispanic Studies that complement your course of study.

## Minor/Applied Minor Declaration Form

Declared Major(s) \_\_\_\_\_

To earn a minor in Spanish and Hispanic studies, you must complete the following courses:

20 hours of coursework at the 300-level or above including:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> SPAN 301	Advanced Spanish: Conver & Comp	3	
<input type="checkbox"/>	Two courses at the 400-level		
<input type="checkbox"/>	A language proficiency examination (generally taken for the first time during the Spring semester of your junior year)		

With few exceptions, minors also participate on a semester-long off-campus program in a Spanish-speaking country for which up to six credit hours are awarded toward the minor.

This student is hereby approved to pursue a major \_\_\_\_\_ / minor \_\_\_\_\_ in accordance to the above plans (please enter your full name below).

Academic advisor \_\_\_\_\_ Date \_\_\_\_\_

Department/Program Convener \_\_\_\_\_ Date \_\_\_\_\_

This completed form must be emailed to [registrar@earlham.edu](mailto:registrar@earlham.edu) for processing. Your adviser and the Department/Program Convener must be copied on the email.

Registrar \_\_\_\_\_ Date \_\_\_\_\_