

Declaring/Changing a Major, Minor, or Applied Minor

Section A: Policies and Instructions

Declaring a Major:

1. Students are required to file a declaration of major at the Registrar's Office no later than the end of their fourth semester.
2. A late fee of \$25.00 will be charged if the petition is submitted after the deadline.
3. A declared major may be changed at any time up to the add/drop deadline of the student's final semester by submitting a new major declaration form.

Declaring a Minor:

1. Minors are optional programs, you are not required to have a minor to graduate.
2. The deadline for declaring a minor is the 5th day of classes of the spring semester of the senior year.
3. Students must declare their Major Field of concentration before declaring a minor.

Declaring an Applied Minor:

1. Applied minors are optional programs, they are not required for graduation.
2. The deadline for declaring an applied minor is the 5th day of classes of the spring semester of the senior.

Progress towards completion of a major, a minor, and an applied minor will be tracked in DegreeWorks.

Complete Section B below and the relevant program section. Next to each requirement, indicate which semester (e.g. Fall 2023) you have taken or will take that course.

Your form must be signed by the Department/Program and your academic advisor (must be in your field of study for your major).

Section B: Student Information

Student Name _____ ID# _____

Email _____ Date _____

Planned Date of Graduation: May _____ December _____ Year: _____

Select one:

- _____ I wish to declare my primary Major
- _____ I wish to declare a Minor
- _____ I wish to declare a second Major
- _____ I wish to declare an Applied Minor
- _____ I wish to change my Major

Museum Studies

Use this form to declare a major or a minor in [Museum Studies](#).

Program [Museum Studies](#)

Declaration/Change of Major

Required Classes

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> MUSE 224	The Uses and Abuses of Museums	3	
<input type="checkbox"/> MUSE 242	Collections Care and Management	4	
<input type="checkbox"/> MUSE 315	Engaging Audiences with Outreach and Interpretation	4	
<input type="checkbox"/> MUSE 317	Museum Exhibit Design	3	
<input type="checkbox"/> MUSE 481	Internship	0-3	
<input type="checkbox"/> MUSE 488	Senior Capstone	1	

Select a disciplinary area:

AAAS

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> AAAS 114	Introduction to AAAS	3	
<input type="checkbox"/> AAAS: MUSE/HIST 239 OR MUSE/ART 402		4	

Two of the following courses:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> AAAS 230	History of African American Religious Experiences	4	
<input type="checkbox"/> AAAS 368	African American History to Emancipation	4	
<input type="checkbox"/> AAAS 369	African American History since Emancipation	4	
<input type="checkbox"/> AAAS 231	African History to 1880	3	
<input type="checkbox"/> AAAS 232	African History since 1880	3	
<input type="checkbox"/> AAAS 352	Politics of Africa	3	

ANCS

Required course:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> ANCS 370	That Belongs in a Museum!	3	

Three of the following courses:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> ANCS 241	Ancient Mediterranean History	3	
<input type="checkbox"/> ANCS 315	Pompeii: Life & Death in a Roman Town	4	
<input type="checkbox"/> ANCS 350	Words & Works of Ancient Rome	3	
<input type="checkbox"/> ANCS 351	Words & Works of Ancient Greece	3	

Art History

Required courses:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> ART 115 or ART 116	Art Context	4	
<input type="checkbox"/> ART 402	Curatorial Practicum	3	
<input type="checkbox"/> One 300-level	Art History course	4	

Select one of the following courses:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> ART 210	History of Craft	4	
<input type="checkbox"/> ART 211	20th Century Art	4	
<input type="checkbox"/> ART 213	Nineteenth-Century Art	4	

Biology

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> BIOL 111	Ecological Biology	4	
<input type="checkbox"/> BIOL 226	Biological Diversity	4	
<input type="checkbox"/> BIOL 359	Great Discoveries in Natural History Collections	4	

Choose 1 required (any additional can be electives):

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> BIOL 346	Vertebrate Zoology	4	
<input type="checkbox"/> BIOL 348	Ornithology	3	
<input type="checkbox"/> BIOL 350	Field Botany	4	
<input type="checkbox"/> BIOL 362	Entomology	4	

Earth and Environmental Science

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> GEOL 201	Earth and the Environment	4	
<input type="checkbox"/> GEOL 314	Interpreting Earth History	4	
<input type="checkbox"/> GEOL 315	Earth Materials	4	
<input type="checkbox"/> GEOL 316	Earth Cycles	4	

History

One of the following courses:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> HIST 239	Material Culture Studies	4	
<input type="checkbox"/> ANCS 370	That Belongs in a Museum!	3	

All of the following courses:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> One upper-level "research credit" HIST class		3-4	
<input type="checkbox"/> One elective HIST class		3-4	
<input type="checkbox"/> One elective HIST class		3-4	

Electives

Select two additional courses (may be in your discipline).

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> One additional class in any disciplinary track		3-4	
<input type="checkbox"/> One additional class in any disciplinary track		3-4	
<input type="checkbox"/> MUSE 484	Faculty/Student Collaborative Research	1-3	
<input type="checkbox"/> MUSE 485	Independent Study	1-3	
<input type="checkbox"/> MUSE 486	Student Research	1-3	
<input type="checkbox"/> EDUC 120	Foundations of Education	4	
<input type="checkbox"/> EDUC 248	Theory and Practice of Education	4	

Minor/Applied Minor Declaration Form

Declared Major(s) _____

Our interdisciplinary approach combines a liberal arts education with the practical aspects of museum work. Our aim is to provide a foundation in the history, best practices and critical issues of museology, and to introduce students to a variety of museums and museum activities through experiential education. This program guides students to develop a disciplinary strength while providing opportunities in the museum competencies identified by the International Council of Museum's Curricula Guidelines: Museology, Public Programming, and Information and Collections Management and Care.

Required Course:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> MUSE 224	The Uses and Abuses of Museums	3	

Choose two museology competency classes:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> MUSE 239	Material Culture Studies	4	
<input type="checkbox"/> MUSE 242	Collections Care and Management	4	
<input type="checkbox"/> MUSE 315	Engaging Audiences with Outreach and Interpretation	4	
<input type="checkbox"/> MUSE 317	Museum Exhibit Design	3	
<input type="checkbox"/> MUSE 359	Great Discoveries in Natural History Collections	4	
<input type="checkbox"/> MUSE 370	That Belongs in a Museum!	3	
<input type="checkbox"/> MUSE 402	Curatorial Practicum	3	

Required Applied Experience (minimum of 130 working hours):

Internship focusing on collections, conservation, research, interpretation, and/or education, ideally at a museum accredited by the American Association of Museums. Internship proposals must be submitted at least two months prior to the experience and require approval by a Museum Studies faculty member.

OR

Applied group membership at the JMM focusing on collections, outreach, marketing, or exhibit design and construction and equal to 130 hours of work within a single team. (The animal care applied team is not eligible to satisfy this requirement.) Membership in applied teams is competitive. Completing this requirement over two semesters working 4.5 hours/week is highly recommended.

Choose one disciplinary emphasis:

African and African American Studies:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> AAAS 114	Introduction to AAAS	3	
<input type="checkbox"/> AAAS 230	History of African American Religious Experiences	4	
<input type="checkbox"/> AAAS 368	African American History to Emancipation	4	
<input type="checkbox"/> AAAS 369	African American History since Emancipation	4	
<input type="checkbox"/> AAAS 231	African History to 1880	3	
<input type="checkbox"/> AAAS 232	African History since 1880	3	
<input type="checkbox"/> AAAS 352	Politics of Africa	3	

Ancient and Classical Studies: two of the following courses:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> ANCS 241	Ancient Mediterranean History	3	
<input type="checkbox"/> MUSE 370	That Belongs in a Museum!	3	
<input type="checkbox"/> ANCS 315	Pompeii: Life & Death in a Roman Town	4	
<input type="checkbox"/> ANCS 350	Words & Works of Ancient Rome	3	
<input type="checkbox"/> ANCS 351	Words & Works of Ancient Greece	3	

Art

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> ART 115	Art Context & Meaning	4	
<input type="checkbox"/> ART 116	Art: Context and Meaning II	4	

Biology

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> BIOL 226	Biological Diversity	4	
<input type="checkbox"/> BIOL 346	Vertebrate Zoology	4	
<input type="checkbox"/> BIOL 348	Ornithology	3	
<input type="checkbox"/> BIOL 350	Field Botany	4	
<input type="checkbox"/> BIOL 362	Entomology	4	

<input type="checkbox"/> BIOL 359	Great Discoveries in Natural History Collections	4
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History

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/>	One elective course of at least three credits		
<input type="checkbox"/>	One upper-level "Research Credit" course	3-4	

Earth & Environmental Science

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> GEOL 314	Interpreting Earth History	4	
<input type="checkbox"/> GEOL 315	Earth Materials	4	

This student is hereby approved to pursue a major _____ / minor _____ in accordance to the above plans (please enter your full name below).

Academic advisor _____ Date _____

Department/Program Convener _____ Date _____

This completed form must be emailed to registrar@earlham.edu for processing. Your adviser and the Department/Program Convener must be copied on the email.

Registrar _____ Date _____