Earlham College
OFFICE OF THE REGISTRAR

Declaring/Changing a Major, Minor, or Applied Minor

Section A: Policies and Instructions

Declaring a Major:

1. Students are required to file a declaration of major at the Registrar's Office no later than the end of their fourth semester.
2. A late fee of $25.00 will be charged if the petition is submitted after the deadline.
3. A declared major may be changed at any time up to the add/drop deadline of the student's final semester by submitting a new major declaration form.

Declaring a Minor:

1. Minors are optional programs, you are not required to have a minor to graduate.
2. The deadline for declaring a minor is the 5th day of classes of the spring semester of the senior year.
3. Students must declare their Major Field of concentration before declaring a minor.

Declaring an Applied Minor:

1. Applied minors are optional programs, they are not required for graduation.
2. The deadline for declaring an applied minor is the 5th day of classes of the spring semester of the senior.

Progress towards completion of a major, a minor, and an applied minor will be tracked in DegreeWorks.

Complete Section B below and the relevant program section. Next to each requirement, indicate which semester (e.g. Fall 2023) you have taken or will take that course.

Your form must be signed by the Department/Program and your academic advisor (must be in your field of study for your major).

Section B: Student Information

Student Name _____ ID# _____

Email _____ Date _____

Planned Date of Graduation: May _____ December _____ Year: _____

Select one:

_____ I wish to declare my primary Major
_____ I wish to declare a Minor
_____ I wish to declare a second Major
_____ I wish to declare an Applied Minor
_____ I wish to change my Major

Sociology/Anthropology

Use this form to declare a major or a minor in [Sociology/Anthropology](#) .

Declaration/Change of Major

To earn a Bachelor of Arts in Sociology/Anthropology, you must complete the following courses, in addition to general education requirements.

Sociology/anthropology majors must complete at least 40 credits in the department, of which up to four credits may be at the 100 level.

The following classes are normally* required of all majors:

Core Requirement

	Course Code	Course Title	Credit Hours	Semester
☐	SOAN 217	Foundations in Social Thought	4	

Methods

Theory

	Course Code	Course Title	Credit Hours	Semester
☐	SOAN 341	Contemporary Social Thought	4	

Capstone Experience

	Course Code	Course Title	Credit Hours	Semester
☐	SOAN 488	Senior Capstone Experience: Thesis	4	

AND

21 credits of SOAN courses

- Including no more than three courses below the 300-level
- May not include more than four credits at the 100 level
- May include the optional course SOAN 487 – Senior Thesis

Note: SOAN 487 Senior Thesis is an optional course that may **not** be counted towards the major.

Note: In cases where a different configuration would strengthen your course of study in the major, the department will work with you to develop an appropriate alternative.

We strongly encouraged you to include an internship and/or foreign study as part of your studies. If majoring in sociology/anthropology, you may take up to four credits in other departments or on off-campus programs at the discretion of your departmental adviser (and according to departmental criteria established for off-campus programs).

Normally, we expect you to complete a research methods course by the end of your junior year. In addition, in the spring semester of junior year, students meet with departmental faculty to discuss the Senior Capstone Experience requirement.

Concentration in applied social sciences

The concentration in applied social sciences is an option for sociology/anthropology majors who wish to develop hands-on experience that will allow them to pursue careers in public policy, urban planning and public health. The concentration emphasizes the ways sociology and anthropology can be applied to improve wellbeing in societies.

To pursue the concentration in applied social sciences, you must complete the following:

Applied Experience

	Course Code	Course Title	Credit Hours	Semester
☐	SOAN 481	Internships, Field Studies and other Field Experiences		

AND

Two Designated Applied Courses:

	Course Code	Course Title	Credit Hours	Semester
☐	SOAN 333	Medical Anthropology & Global Health	3	
☐	SOAN 335	Health, Medicine & Society	4	
☐	SOAN 356	Deviance, Transgression & Social Control	4	
☐	SOSV 101	Introduction to Social Work	4	
☐	SOAN 215	Identities & Social Movements	4	
☐	SOAN 140	Urban Sociology	4	

Capstone Requirement:

In the senior capstone course, you will reflect on your practical internship or field study experience in your senior thesis.

Minor/Applied Minor Declaration Form

Declared Major(s) _____

To earn a minor in sociology/anthropology, you must complete the following courses:

A minimum of 20 credits, which must include:

Course Code	Course Title	Credit Hours	Semester
☐ An introductory course			
☐ A course in Social Thought			
☐ 12 credits of upper-level SOAN courses			

Note: No more than one course that counts toward your major or another minor may count toward the minor in sociology/anthropology. Also, at the discretion of the department, one sociology or anthropology course from an off-campus study program may be applied toward the minor. You may file a written petition with the department if requesting a reasonable exception.

This student is hereby approved to pursue a major _____ / minor _____ in accordance to the above plans (please enter your full name below).

Academic advisor _____ Date _____

Department/Program Convener _____ Date _____

This completed form must be emailed to registrar@earlham.edu for processing. Your adviser and the Department/Program Convener must be copied on the email.

Registrar _____ Date _____