

Declaring/Changing a Major, Minor, or Applied Minor

Section A: Policies and Instructions

Declaring a Major:

1. Students are required to file a declaration of major at the Registrar's Office no later than the end of their fourth semester.
2. A late fee of \$25.00 will be charged if the petition is submitted after the deadline.
3. A declared major may be changed at any time up to the add/drop deadline of the student's final semester by submitting a new major declaration form.

Declaring a Minor:

1. Minors are optional programs, you are not required to have a minor to graduate.
2. The deadline for declaring a minor is the 5th day of classes of the spring semester of the senior year.
3. Students must declare their Major Field of concentration before declaring a minor.

Declaring an Applied Minor:

1. Applied minors are optional programs, they are not required for graduation.
2. The deadline for declaring an applied minor is the 5th day of classes of the spring semester of the senior.

Progress towards completion of a major, a minor, and an applied minor will be tracked in DegreeWorks.

Complete Section B below and the relevant program section. Next to each requirement, indicate which semester (e.g. Fall 2023) you have taken or will take that course.

Your form must be signed by the Department/Program and your academic advisor (must be in your field of study for your major).

Section B: Student Information

Student Name _____ ID# _____

Email _____ Date _____

Planned Date of Graduation: May _____ December _____ Year: _____

Select one:

- _____ I wish to declare my primary Major
- _____ I wish to declare a Minor
- _____ I wish to declare a second Major
- _____ I wish to declare an Applied Minor
- _____ I wish to change my Major

Shakespeare Studies Applied Minor

Use this form to declare a minor in [Shakespeare Studies Applied Minor](#).

Minor/Applied Minor Declaration Form

Declared Major(s) _____

Courses

The following course is required:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> ENG 359	Shakespeare	4	

Additionally, you must take any three of following courses:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> ENG 470	Adv. Writing Workshop	4	
<input type="checkbox"/> THEA 260	Foundations of Acting	4	
<input type="checkbox"/> THEA 370	Directing	4	
<input type="checkbox"/> THEA 386	Devised Theatre	4	

Co-curricular activity

You must act in, direct, dramaturg (research for) or manage a college, community or professional Shakespeare production.

In most cases this will be a minimum four-week commitment, and could be fulfilled through an Earlham College or Richmond Shakespeare Festival production, or through productions at any of more than 70 theatres in the Shakespeare Theater Association.

Culminating experience

You could fulfill your culminating experience with:

- A portfolio of Shakespeare-related work, backed with a 1,000-word reflection and explanation.
- A 10-minute presentation of a Shakespeare-related project (perhaps at the Annual Research Conference).
- Any other project, such as the creation of a Shakespeare-related game, adaptation or creative piece (with consent of the faculty and through a formal proposal process).

This student is hereby approved to pursue a major _____ / minor _____ in accordance to the above plans (please enter your full name below).

Academic advisor _____ Date _____

Department/Program Convener _____ Date _____

This completed form must be emailed to registrar@earlham.edu for processing. Your adviser and the Department/Program Convener must be copied on the email.

Registrar _____ Date _____