

Declaring/Changing a Major, Minor, or Applied Minor

Section A: Policies and Instructions

Declaring a Major:

1. Students are required to file a declaration of major at the Registrar's Office no later than the end of their fourth semester.
2. A late fee of \$25.00 will be charged if the petition is submitted after the deadline.
3. A declared major may be changed at any time up to the add/drop deadline of the student's final semester by submitting a new major declaration form.

Declaring a Minor:

1. Minors are optional programs, you are not required to have a minor to graduate.
2. The deadline for declaring a minor is the 5th day of classes of the spring semester of the senior year.
3. Students must declare their Major Field of concentration before declaring a minor.

Declaring an Applied Minor:

1. Applied minors are optional programs, they are not required for graduation.
2. The deadline for declaring an applied minor is the 5th day of classes of the spring semester of the senior.

Progress towards completion of a major, a minor, and an applied minor will be tracked in DegreeWorks.

Complete Section B below and the relevant program section. Next to each requirement, indicate which semester (e.g. Fall 2023) you have taken or will take that course.

Your form must be signed by the Department/Program and your academic advisor (must be in your field of study for your major).

Section B: Student Information

Student Name _____ ID# _____

Email _____ Date _____

Planned Date of Graduation: May _____ December _____ Year: _____

Select one:

- _____ I wish to declare my primary Major
- _____ I wish to declare a Minor
- _____ I wish to declare a second Major
- _____ I wish to declare an Applied Minor
- _____ I wish to change my Major

Politics

Use this form to declare a major or a minor in [Politics](#).

Declaration/Change of Major

To earn a Bachelor of Arts in Politics, you must complete the following courses, in addition to general education requirements.

A required minimum of 11 courses in politics that must include the following:

Two introductory courses:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> POLS 111	Intro to Comparative Politics & International Relations	3	
<input type="checkbox"/> POLS 121	Introduction to American Politics and Policy	3	

One of the following quantitative courses:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> ECON 101	Introduction to Macroeconomics	3	
<input type="checkbox"/> ECON 103	Introduction to Microeconomics	3	
<input type="checkbox"/> MATH 120	Fundamentals of Statistics	3	
<input type="checkbox"/> POLS 329	Social Science Research Method	3	
<input type="checkbox"/> POLS 339	Approaching Political Puzzles	3	

The capstone course:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> POLS 488	Senior Seminar	3	

You must also have the following:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/>	One course in each of the four major subfields		
<input type="checkbox"/>	Four courses that meet the four designations of the A.R.T.S. Skill Themes		
	<ul style="list-style-type: none">A significant co- or extra-curricular activity		

You are expected to achieve both depth and breadth of knowledge in the field and are strongly

encouraged to have a public service internship and/or international study experience.

We also encourage you to take courses in related social sciences, including history, economics, sociology/anthropology and psychology

Minor/Applied Minor Declaration Form

Declared Major(s) _____

To earn a minor in politics, you must complete a minimum of six courses that includes:

Two introductory courses:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> POLS 111	Intro to Comparative Politics & International Relations	3	
<input type="checkbox"/> POLS 121	Introduction to American Politics and Policy	3	

Additional Requirements

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/>	Four courses that meet the four designations of the A.R.T.S. Skill Themes		

This student is hereby approved to pursue a major _____ / minor _____ in accordance to the above plans (please enter your full name below).

Academic advisor _____ Date _____

Department/Program Convener _____ Date _____

This completed form must be emailed to registrar@earlham.edu for processing. Your adviser and the Department/Program Convener must be copied on the email.

Registrar _____ Date _____