Earlham College
OFFICE OF THE REGISTRAR

Declaring/Changing a Major, Minor, or Applied Minor

Section A: Policies and Instructions

Declaring a Major:

1. Students are required to file a declaration of major at the Registrar's Office no later than the end of their fourth semester.
2. A late fee of $25.00 will be charged if the petition is submitted after the deadline.
3. A declared major may be changed at any time up to the add/drop deadline of the student's final semester by submitting a new major declaration form.

Declaring a Minor:

1. Minors are optional programs, you are not required to have a minor to graduate.
2. The deadline for declaring a minor is the 5th day of classes of the spring semester of the senior year.
3. Students must declare their Major Field of concentration before declaring a minor.

Declaring an Applied Minor:

1. Applied minors are optional programs, they are not required for graduation.
2. The deadline for declaring an applied minor is the 5th day of classes of the spring semester of the senior.

Progress towards completion of a major, a minor, and an applied minor will be tracked in DegreeWorks.

Complete Section B below and the relevant program section. Next to each requirement, indicate which semester (e.g. Fall 2023) you have taken or will take that course.

Your form must be signed by the Department/Program and your academic advisor (must be in your field of study for your major).

Section B: Student Information

Student Name _____ ID# _____

Email _____ Date _____

Planned Date of Graduation: May _____ December _____ Year: _____

Select one:

_____ I wish to declare my primary Major
_____ I wish to declare a Minor
_____ I wish to declare a second Major
_____ I wish to declare an Applied Minor
_____ I wish to change my Major

History

Use this form to declare a major or a minor in [History](#) .

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Declaration/Change of Major

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To earn a Bachelor of Arts in History, you must complete the following courses, in addition to general education requirements.

The department offers the following courses to satisfy general education requirements:

Course Code	Course Title	Credit Hours	Semester
☐	Nine courses that fulfill the Writing Intensive Requirement: HIST 228, 231, 232, 343, 356, 362, 371, 372, 373		
☐	Twelve courses that fulfill the Domestic component of the Perspectives on Diversity Requirement: HIST 121, 122, 204, 324, 356, 357, 366, 367, 368, 369, 372, 373,		
☐	Twelve courses that fulfill the International component of the Perspectives on Diversity Requirement: HIST 226, 228, 231, 232, 353, 354, 374, 376, 377, 378, 472, 473		

Majors are required to take:

A total of 35 credits consisting of:

Course Code	Course Title	Credit Hours	Semester
☐ 3 or more courses from a geographic area (Africa, East Asia, Europe, Latin America, United States)			
☐ 3 or more courses from a thematic area (Peace and Conflict; Race and Ethnicity; Gender and Sexuality; Urban History; Imperialism/Colonialism; Revolution and Social Justice; Science, Medicine, and Technology)			
☐ 2 Non-Western courses (may overlap with other requirements)			
☐ HIST 2XX	Introduction to Research Methods		
☐ 2 upper-level research courses, chosen from upper-level four-credit courses			

One of the following two courses:

Course Code	Course Title	Credit Hours	Semester

Course Code	Course Title	Credit Hours	Semester
☐ HIST 410	Philosophy of History	4	
☐ HIST 482	American Historiography	4	

Senior Capstone Experience			
Course Code	**Course Title**	**Credit Hours**	**Semester**
☐ HIST 488	Senior Seminar	4	

Minor/Applied Minor Declaration Form

Declared Major(s) _____

To earn a minor in history, you must complete no fewer than five courses with at least three courses in one geographic or thematic area and one course in another area.

Among these courses:

one must be designated as giving research credit

AND, one must be either

Course Code	Course Title	Credit Hours	Semester
☐ HIST 410	Philosophy of History	4	
☐ HIST 482	American Historiography	4	

This student is hereby approved to pursue a major _____ / minor
_____ in accordance to the above plans (please enter your full name below).

Academic advisor _____ Date _____

Department/Program Convener _____ Date _____

This completed form must be emailed to registrar@earlham.edu for processing. Your adviser and the Department/Program Convener must be copied on the email.

Registrar _____ Date _____