

Declaring/Changing a Major, Minor, or Applied Minor

Section A: Policies and Instructions

Declaring a Major:

1. Students are required to file a declaration of major at the Registrar's Office no later than the end of their fourth semester.
2. A late fee of \$25.00 will be charged if the petition is submitted after the deadline.
3. A declared major may be changed at any time up to the add/drop deadline of the student's final semester by submitting a new major declaration form.

Declaring a Minor:

1. Minors are optional programs, you are not required to have a minor to graduate.
2. The deadline for declaring a minor is the 5th day of classes of the spring semester of the senior year.
3. Students must declare their Major Field of concentration before declaring a minor.

Declaring an Applied Minor:

1. Applied minors are optional programs, they are not required for graduation.
2. The deadline for declaring an applied minor is the 5th day of classes of the spring semester of the senior.

Progress towards completion of a major, a minor, and an applied minor will be tracked in DegreeWorks.

Complete Section B below and the relevant program section. Next to each requirement, indicate which semester (e.g. Fall 2023) you have taken or will take that course.

Your form must be signed by the Department/Program and your academic advisor (must be in your field of study for your major).

Section B: Student Information

Student Name _____ ID# _____

Email _____ Date _____

Planned Date of Graduation: May _____ December _____ Year: _____

Select one:

- _____ I wish to declare my primary Major
- _____ I wish to declare a Minor
- _____ I wish to declare a second Major
- _____ I wish to declare an Applied Minor
- _____ I wish to change my Major

Education Applied Minor

Use this form to declare a minor in [Education Applied Minor](#).

Minor/Applied Minor Declaration Form

Declared Major(s) _____

The following two courses are required:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> EDUC 120	Foundations of Education	4	
<input type="checkbox"/> EDUC 248	Theory and Practice of Education	4	

Three of the following courses:

Course Code	Course Title	Credit Hours	Semester
<input type="checkbox"/> EDUC 210	Outdoor & Environmental Education	2	
<input type="checkbox"/> MATH 120	Fundamentals of Statistics	3	
<input type="checkbox"/> MUSE 315	Engaging Audiences with Outreach and Interpretation	4	
<input type="checkbox"/> EDUC 302	Disabilities Studies	3	
<input type="checkbox"/> PSYC 230	Human Development	3	
<input type="checkbox"/> EDUC 363	Children's Thinking	3	
<input type="checkbox"/> PSYC 377	Psychology of Happiness	3	
<input type="checkbox"/> SPAN 336	Linguistics, Language and Pedagogy	3	
<input type="checkbox"/> TESO 344	Studies in Language Learning & Teaching	4	

This student is hereby approved to pursue a major _____ / minor _____ in accordance to the above plans (please enter your full name below).

Academic advisor _____ Date _____

Department/Program Convener _____ Date _____

This completed form must be emailed to registrar@earlham.edu for processing. Your adviser and the Department/Program Convener must be copied on the email.

Registrar _____ Date _____